



MORGAN COUNTY PLANNING AND DEVELOPMENT

150 East Washington Street, Suite 200

P.O. Box 1357

Madison, Georgia 30650

Office: (706) 342-4373 Fax: (706) 343-6455

**Documents Required for Obtaining an Agricultural Structural Permit**

\_\_\_\_\_ **Septic Tank Permit or Letter:** Contact the Morgan County Environmental Health Specialist with the Morgan County Health Department located at 2005 South Main Street, Madison, Georgia 30650 or at (706) 752-1268, Ext. 224 for requirements. (Required for new structures or change of use, where public sewer is not available.)

\_\_\_\_\_ **Public/Private:** Sanitary sewer connection approval

\_\_\_\_\_ **Permit Application:** This form is available in the Morgan County Planning and Development Office or it can be downloaded off of the Morgan County Website at [www.morganga.org](http://www.morganga.org). Only complete forms will be accepted.

\_\_\_\_\_ **Driveway Application:** This form is available in the Morgan County Planning and Development Office or it can be downloaded off of the Morgan County Website at [www.morganga.org](http://www.morganga.org). (Required when installing a new driveway.)

\_\_\_\_\_ **One (1) Recorded Plat of the subject property:** (Maximum Size 11" x 17"). Recorded copies of plats may be obtained at the Morgan County Superior Court located at 384 Hancock Street, Madison, Georgia 30650, or for questions you may contact them at (706) 342-3605.

\_\_\_\_\_ **One (1) Location Sheet:** Location Sheets may be obtained at the Morgan County Tax Assessor's Office located at 150 East Washington Street, Suite 130, Madison, Georgia 30650, or for questions you may contact them at (706) 342-0551.

\_\_\_\_\_ **Building Plans:**

-All structural steel building plans must be stamped by a licensed professional and must have a footing plan designed by a licensed professional.

-**Agricultural Building Permits Require:** When required by the building official, one (1) full set of plans and one (1) reduced set of plans, no larger than 11" x 17" drawn to scale must be submitted. If an accessory dwelling is located within the agricultural structure, residential requirements will apply.

-**Agricultural Plans require the following:**

Site Plan	Window and Door size chart
Floor Plan	Specifications
Building Elevation Plan	

**If Required:**

Electrical Plan	Structural Plan
Plumbing Plan	Erosion, Sediment and Pollution Control Plan
Mechanical Plan	

**Application plan review may take a few days to complete. Applicant will be notified when permit is approved or denied. Construction may not begin until the building permit is issued.**



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**Agricultural Permit Application**

**(ALL APPLICATIONS HAVE TO BE FILLED OUT COMPLETELY IN ORDER TO BE PROCESSED)**

**Property Owners Information**

Property Owner's Name:		Cell phone#:	
Address:		Home phone#:	
City:	State:	Zip Code:	
Email Address:			

**Property Location**

Project Name:		Jurisdiction:	
Property Address:			
City:	State:	Zip Code:	
Nearest Intersection or Address:			
Name of Subdivision: (if applicable)		Lot#:	

**All Contractors Must Provide a copy of State Contractor's and Business License**

**Contractors Information**

Contractor's Name:		Cell phone #:	
Contractor's Address:		Office #:	Fax #:
City:	State:	Zip Code:	
Email Address:			
State Certification #:		Expiration date:	
Occupational Tax #:		Issuing County:	
Project Managers Name:		Telephone #:	

**Type of Building Permit Requested: (Check all that apply)**

- |   |  |   |  |
|---|--|---|--|
| <input type="checkbox"/> Addition & Remodel | <input type="checkbox"/> Grain Silo              | <input type="checkbox"/> Implement Shed | <input type="checkbox"/> Retaining Wall  |
| <input type="checkbox"/> Addition           | <input type="checkbox"/> Hay Barn                | <input type="checkbox"/> Livestock Barn | <input type="checkbox"/> Other (Explain) |
| <input type="checkbox"/> Animal Arena       | <input type="checkbox"/> Hog Polar               | <input type="checkbox"/> Pole Barn      |  |
| <input type="checkbox"/> Dairy Barn         | <input type="checkbox"/> Horse Barn              | <input type="checkbox"/> Poultry House  |  |
| <input type="checkbox"/> Permit Renewal     | <input type="checkbox"/> Horticultural Structure | <input type="checkbox"/> Remodel        |  |

Explanation: \_\_\_\_\_

**Building Information: (Please fill in all pertinent information)**

Total cost of construction: \$ \_\_\_\_\_ (cost should be estimated to Fair Market Value)

Structure will have:  Electrical  HVAC  Plumbing

Building Dimensions (Foot print): \_\_\_\_\_

Total square footage of building: \_\_\_\_\_

Heated: \_\_\_\_\_ Sqft. Unheated: \_\_\_\_\_ Sqft.

1<sup>st</sup> Floor Heated/Unheated: \_\_\_\_\_/\_\_\_\_\_ 2<sup>nd</sup> Floor Heated/Unheated: \_\_\_\_\_/\_\_\_\_\_

**Living Quarters and/or Bathrooms: (if applicable)**

\_\_\_\_\_ Bedroom(s)

\_\_\_\_\_ Full bathroom(s)

\_\_\_\_\_ Office

\_\_\_\_\_ Half bathroom(s)

\_\_\_\_\_ Kitchen(s)

\_\_\_\_\_ Total number of rooms

**Foundation:**

Basement  Basement/Crawlspace  Basement/Slab  Crawlspace  Crawlspace/Slab  Monolithic Slab

**Foundation Material:**

Dirt  Wood  Poured Concrete  Gravel/Stone  Block  Brick

**Structure Material/Support:**

Wood  Steel  Concrete  Block  Brick  Poles  Combination

**Exterior Materials/Covering: (Please check all that apply):**

Aluminum Siding  Brick  Stone  Block  Concrete  Hardi-Plank/Hardboard Siding  Vinyl  
 Fiber Cement Siding  Wood/Plywood Siding  Metal  Stucco/Masonry Veneer  Particleboard Siding  
 Other

Explain Other: \_\_\_\_\_

**Roof Construction:**

Steel Truss  Structural Steel  Wood Truss  Dimensional Lumber  Engineered Lumber  Heavy Timber  
 Steel Joist  Combination

**Roof Covering:**

Asphalt/Fiberglass Shingles  Concrete Tile  Mineral-Surfaced Roll Roofing  Wood Shingles/Shake  
 Metal Roof Panel  Metal Roof Panel Shingle  Single-ply Membrane Roof  Slate  Terracotta Tiles  
 Built up Roof Covering  Other

Explain Other: \_\_\_\_\_

**Fireplace:**

Insert  Masonry  Pre-fabricated  Wood Stove

**Garage:**

Attached  Carport  Detached  No Garage

**Type of Heating System (if applicable):**

- Electric     Heat Pump     Gas     Duel Fuel     Solar     Geo - thermal

**Power Company :**

- Georgia Power     Walton EMC  
 Central Georgia EMC     Snapping Shoals EMC  
 Rayle EMC     Tri County EMC

**Water Supply:**

- Private Well     City of Bostwick  
 Private Water System     City of Rutledge  
 Morgan County     Town of Buckhead  
 City of Madison

**Sewage (if applicable):**

- Private Septic     City of Madison  
 Private Sewage System     City of Rutledge

**Occupancy Classification and Group: (Check all that apply)**

- |  |                              |                              |                              |                              |                              |
|--|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|
| <input type="checkbox"/> Assembly                | <input type="checkbox"/> A-1 | <input type="checkbox"/> A-2 | <input type="checkbox"/> A-3 | <input type="checkbox"/> A-4 | <input type="checkbox"/> A-5 |
| <input type="checkbox"/> Business                | <input type="checkbox"/> B   |                              |                              |                              |                              |
| <input type="checkbox"/> Mercantile              | <input type="checkbox"/> M   |                              |                              |                              |                              |
| <input type="checkbox"/> Educational             | <input type="checkbox"/> E   |                              |                              |                              |                              |
| <input type="checkbox"/> Factory – Industrial    | <input type="checkbox"/> F-1 | <input type="checkbox"/> F-2 |                              |                              |                              |
| <input type="checkbox"/> Residential             | <input type="checkbox"/> R-1 | <input type="checkbox"/> R-2 | <input type="checkbox"/> R-3 | <input type="checkbox"/> R-4 |                              |
| <input type="checkbox"/> High Hazard             | <input type="checkbox"/> H-1 | <input type="checkbox"/> H-2 | <input type="checkbox"/> H-3 | <input type="checkbox"/> H-4 | <input type="checkbox"/> H-5 |
| <input type="checkbox"/> Institutional           | <input type="checkbox"/> I-1 | <input type="checkbox"/> I-2 | <input type="checkbox"/> I-3 | <input type="checkbox"/> I-4 |                              |
| <input type="checkbox"/> Storage                 | <input type="checkbox"/> S-1 | <input type="checkbox"/> S-2 |                              |                              |                              |
| <input type="checkbox"/> Utility & Miscellaneous | <input type="checkbox"/> U   |                              |                              |                              |                              |
| <input type="checkbox"/> Single Family Dwelling  |                              |                              |                              |                              |                              |
| <input type="checkbox"/> Two Family Dwelling     |                              |                              |                              |                              |                              |

**Environmental:**

- Is the building within 200 feet of State Waters?     Yes     No
- Are there wetlands on the property?     Yes     No
- Is there flood plain on the property?     Yes     No
- Is the property in Conservation Use Program?     Yes     No

**All information is true and accurate to the best of my knowledge.**

\_\_\_\_\_  
**Applicant**

\_\_\_\_\_  
**Date**



## State Licensing Board for Residential and General Contractors

The Authorized Permit Agent form may be used by a licensed contractor to designate an individual to obtain permit(s) on his/her behalf for a project(s). The contractor should submit an Authorized Permit Agent Form for each project that he/she designates an individual to pull permits for. The form is to be given to the permit office in the city or county in which the project is located. Do not send a copy of this form to the Board office unless you are requested to do so.



State Licensing Board for Residential and General Contractors

Authorized Permit Agent Form

License verification by permitting office should be completed by visiting sos.ga.gov/plb/

Licensed Contractor: Individual Qualifying Agent

Name of licensed person

\*Please attach a copy of Individual license or Company License (Reflects company and qualifying agent license number)

License number of individual or qualifying agent:

Name of licensed company(if applicable)

License number of company(if applicable):

I, hereby designate Licensed Individual or Qualifying Agent

to apply for and obtain the permit(s) for the \*Please attach a copy of the authorized permit agent's driver's license.

project at:

Street address

Apartment or Suite Number

City Zip Code

I, the undersigned, being the contractor as either an individual or a qualifying agent, do hereby affirm and swear, under oath, that all information on this form and on accompanying documents are true and correct.

Signature of individual or qualifying agent

State of County of

Subscribed and sworn to before me this day of 20

Signature of Notary Public (Seal)